



KidsLink Coordinator

Get Started & Do It Steps

1. Discuss the project with your group and how it will impact military kids.
2. Get a feel from your group of how many kits they want to pledge. Discuss how much the group wants to donate. KidsLink requests \$1 per kit pledged to cover administrative costs, but you can hold a fundraiser, giving party, or ask others for donations help and donate even more!
3. PLEDGE how many Card Kits you will create! You are able to DONATE, too, during the pledge process. (www.kidslinkonline.org/pledge).
4. Sign up and register your group on the Community Forum (kidslink.ning.com) to communicate with other Card Kit creators and KidsLink staff on progress, ideas, or questions you might have. Click “Add a Group” and fill in the details of your group. Then invite your group members to join your group. You can utilize the group to talk about the project, arrange meeting times, or to celebrate getting the project done together. You will receive periodic updates from KidsLink from this forum.
5. Become a fan of Facebook KidsLink Downrange (if you have a Facebook account). Here you can communicate with church groups, kids, soldiers, moms, and anyone else participating in the project.
6. Pick a date and time where you will host an event to create Card Kits. Make sure you can make the kits and get them sent by the requested postmark date for your project. (See www.kidslinkonline.org/mops for MOPS projects and see www.kidslinkonline.org/groups for other special projects for groups.)
7. Gather resources for making cards. See “Instructions & Resources” on the website for suggestions.
8. Have fun making cards!!
9. Between January 15 and February 28, package all necessary materials and postmark. Instructions for where to send Kits are dependent upon the project you are creating them for. Check www.kidslinkonline.org/locations for more information.
9. Pray for the families receiving these card kits and wait for the child who receives your card kit to send his or her response card (however they may not, but please still pray for them)!